

**MINUTES OF LITTON PARISH COUNCIL MEETING**  
**WEDNESDAY 7th May 2025 7.30PM The Litton Village hall**

**COUNCILLORS PRESENT**

Sandy Sephton (SS) Chair  
Nicola Ashley (NA) Vice Chair  
Richard Gennery (RG)  
Neil Woodman (NW)  
Jo Abbott (JA)  
Heather King (HK)  
Hannah Gennery (HG) Parish Clerk

**0 Election of chair**

SS was nominated by RG, NA, JA - all in favour.

NA nominated as vice chair - all in favour.

**1 APOLOGIES** - None

**2 VISITORS** - None

**3 DECLARATIONS OF INTEREST** - None

**4 MINUTES OF LAST MEETING** - Minutes from last meetings held on Wednesday 5th March were agreed and signed off by the Chair.

**5 MATTERS ARISING** -

- 5.1 Update on finger post sign - SS has spoken to Alex who is happy to carry out the painting on the remaining finger post signs.
- 5.2 LPC website - HG has spoken to Matt Wire who is happy for us to have the domain changed and will await further instruction from us. NW to liaise with a company to carry out the domain change.
- 5.3 Dog waste bins - HG emailed Somerset council who have checked the location of the three dog waste bins and have agreed that they are all on council land therefore the parish council will not be liable for any costs involved with emptying the bins.
- 5.4 Internal auditor - HG has been in contact with Joanna Bryant who is happy to undertake our internal audit. HG to organise the paperwork required ready for the audit to take place.
- 5.5 80th Anniversary VE/VJ day village plans - LPC has received a generous gift of a hardwood bench to commemorate the 80th anniversary of VE and VJ Day. This is to be installed by the Cherry tree close to the Church after consultation with neighbouring properties. It is for all villagers and visitors to enjoy and we are very grateful and hope it will be enjoyed for years to come.
- 5.6 Parish Council magazine contribution - LPC received an email from the parish magazine asking if we would consider increasing our contribution due to the increase in costs of printing from £50 to £60 a year. LPC feel the parish magazine is a great asset, all in agreement to increase the contribution to £60 a year.
- 5.7 Parish insurance premium - Annual insurance premium is £214. All in agreement. NA to make payment for this.
- 5.8 White line painting - LPC received an email from Somerset council asking for areas within the parish where the white lines need attention. RG has composed an email back and will obtain photo evidence as requested to send off.

**6 Planning** - none

**7 Finance** -

7.1 2024/25 Accounts - In contact with Jo Bryant to organise external verification.

7.2 Bank account balance - RG proposes that any remaining funds from the last financial year gets transferred into the reserve account where it can gain some interest.

**8 Correspondence** - None

**9 Matters for discussion (AOB)** -

9.1 SS has received an email from the PCC to ask for financial support in paying for the ground maintenance. SS to write letter back to PCC to discuss what financial implications this may have for the LPC.

Meeting Closed at 8.23PM

**NEXT MEETING WEDNESDAY 2nd July - LITTON VILLAGE HALL AT 7.30PM**